



## WOODGROUP S.A. INC. EXHIBITION

# “THE BEAUTY OF WOOD EXPOSED”

Thursday December 1<sup>st</sup> 2011 to Thursday January 26<sup>th</sup> 2012

### CONDITIONS FOR EXHIBITING

1. All exhibits must be for sale.
2. An entry fee of \$10 (\$3 for Woodgroup members) per item will be charged. Exhibitors will be permitted to submit up to 10 entries. Although we are confident about the space available, we can only guarantee that the first 8 entries will be included, the remainder will be selected according to your priorities as space becomes available (see entry form).
3. All exhibits must be delivered to the Atrium Space in the Civic Centre at the Burnside Council between 11am and 2pm on Wednesday November 30th. All exhibits must be accompanied by the **ENTRY FEE** and by a **WRITTEN DESCRIPTOR**.
4. Any sales of work will be made on behalf of the exhibitor. A commission of 15% which is payable to the City of Burnside must be included in your selling price.
5. The Exhibition Committee reserves the right to exclude any entry from the Exhibition. Reasons for any exclusion will be given and entry fees refunded.
6. Under normal conditions all unsold exhibits will remain on display for the duration of the Exhibition.
7. Expenses incurred in the delivery and return of exhibits are the responsibility of exhibitors.
8. Whilst the Exhibition will be supervised, all items for exhibition are displayed and stored at exhibitors' risk. If entrants wish to insure their exhibit against theft or damage, it is their responsibility to take out the relevant insurance cover.
9. Woodgroup SA reserves the right to use any exhibit for publicity by any media for the duration of the Exhibition and for any review of the Exhibition
10. Authority for an agent to collect items must be in writing.
11. With the exception of very large or awkward pieces, all entries **MUST** be delivered in a bubble wrap envelope, approximately the size of the exhibit. The committee will number these according to the catalogue, and any unsold work will be returned in its envelope. Similarly, any sold work will be given to the purchaser in its envelope.
12. Unsold exhibits are to be collected from the exhibition site between 9.00am and noon on Friday January 27<sup>th</sup> 2010, or by other prior written arrangements.
13. All exhibitors are expected to be rostered for at least one supervision timeslot each month (afternoons from 3pm to 5pm).
14. The minimum price for any exhibit for sale is \$50